



JACKSONVILLE UNIVERSITY

Undergraduate Editing Certificate Application for JU students

Student Name: _____

JU ID# _____ Major _____

1. COMM 331-Visual Communication 3 credits

Term: _____ Grade: _____

2. ENGL 308-Theory and Practice of Copy Editing 3 credits

Term: _____ Grade: _____

3. ENGL 402-Grammar 3 credits

Term: _____ Grade: _____

4. ENGL 495-Certificate in Editing Practicum 3 credits

Term: _____ Grade: _____

To Dean, College of Arts and Sciences: I am submitting this form to request the Certificate in Editing based upon the successful completion of the above classes. Attached, please find an unofficial copy of my Web Advisor transcript for your review.

Student's signature

Date

To Registrar's staff: This student has met the requirements for the Certificate in Editing. Please issue the certificate when the student's degree is conferred.

Signature of Dean, College of Arts and Sciences, verifying completion of requirements for Certificate

Date

Registrar's Office Use: _____
Date & Term Certificate Posted to JU Transcript

Comment posted to transcript by

Date